REGISTRATION FORM

HR SUMMIT SYDNEY 28-29 MARCH 2012
CRYSTAL PALACE – LUNA PARK, SYDNEY

HOW TO REGISTER

Web: www.hrsummit.com.au
Fax: +612 8437 4750
Phone: Catherine Squire on +612 8437 4730
E-mail: eventqueries@keymedia.com.au

Delegate information (please complete in BLOCK letters)

First name

Last name

Company

Job title

Address

Suburb | State | Postcode

Phone | Fax

Mobile

E-mail

☐ A list of seminar participants may be provided to our presenters. Tick this box if you wish to be excluded from the list.

Additional Delegates

2nd Delegate

First name: _____

Last name: _____

Job title: _____ Mobile: _____

E-mail: _____

3rd Delegate

First name: _____

Last name: _____

Job title: _____ Mobile: _____

E-mail: _____

4th Delegate

First name: _____

Last name: _____

Job title: _____ Mobile: _____

E-mail: _____

FREE EXPO AND WORKSHOPS
Register online at **www.hrsummit.com.au**

Registration fees

Please tick the relevant box below	Individual Pass (inc gst)	Team Pass (inc gst) *(4 for the price of 3)*
HR SUMMIT		
☐ EARLY BIRD – Pay by 27th January 2012	$1,204.50	$3,613.50
☐ STANDARD – Pay after 27th January 2012	$1,534.50	$4,603.50
HR DIRECTORS FORUM		
☐ EARLY BIRD – Pay by 27th January 2012	$1,534.50	N/A
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Payment details

This form is a tax invoice when completed ABN: 74 096 504 308

Total payment $ _____

☐ **Please debit my credit card**
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FULL PAYMENT IS REQUIRED PRIOR TO THE EVENT

☐ **Cheque** Payable to Key Media Pty Ltd.

☐ **ELECTRONIC FUNDS TRANSFER (EFT)**
Please transfer funds directly to:
Westpac Account Name: Key Media Pty Ltd
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Please quote reference number x84 and registrant name

Card details

☐ Visa ☐ Diners ☐ Mastercard ☐ Amex - (Amex 4 digit pin _ _ _ _)

Credit card no.

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Please note: For payments made with American Express and Diners, a 4% processing fee will be added to the final invoice

Name on card

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Please fax completed forms to +612 8437 4750

Cancellation, transfer and privacy

If you are unable to attend, a substitute delegate is welcome at no extra charge. Cancellations received in writing 14 or more days in advance will receive a refund minus a $200 administrative fee or the balance issued as a credit note valid for use towards another Key Media event within 12 months of the date of issuance. The company regrets **no refunds will be made less than 14 days prior to the event**. Should a delegate register for an event and cancel prior to full payment being made, a $200 administrative fee will be charged. Should Key Media cancel or postpone a conference, delegates will receive a full refund. Key Media is not responsible for any loss, damage or additional costs incurred as a result of an alteration, cancellation or postponement of an event. Please note all speakers and content are confirmed at time of publication; however we reserve the right to modify or alter the program including advertised speakers without notice should circumstances beyond our control require substitutions or cancellations. Key Media is not liable for the content of any speaker presentations.

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Paid attendees will receive a confirmation of registration via e-mail. If you DO NOT receive this confirmation within 48 hours please contact accounts on (02) 8437 4700 immediately.